

# **Schedule of Decisions**

**Cabinet**  
**14 March 2017**



## Introduction

This schedule sets out the decisions to be made by the Cabinet on 14 March 2017.

The Cabinet is comprised of;

Councillor Martin Gannon (Leader)

Councillor Catherine Donovan (Deputy Leader)

Councillors Malcolm Brain; Angela Douglas; Mary Foy; Linda Green; Gary Haley; John McElroy; Michael McNestry and Liz Twist.

The decisions listed in the schedule include Key and Non Key decisions.

A Key decision is one which is likely to; result in the Council incurring expenditure, or making savings in excess of £250,000 OR to have significant impact on two or more wards.

A Non Key decision is either a decision which does not meet the criteria of a Key decision OR is a recommendation to Council, whereby Cabinet will be recommending to Council the adoption or amendment of a policy.

The schedule also sets out which decisions will be made in private.

Anyone wishing to comment or make representations on any item in this schedule should contact the Strategic Director, Corporate Services and Governance at Gateshead Council, Civic Centre, Regent Street, Gateshead NE8 1HH (telephone 0191 433 2100).

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NE8 1HH

**SCHEDULE OF DECISIONS  
CABINET MEETING 14 MARCH 2017**

1.	<p><b>Issue</b> Miscellaneous Income, Transfer of Uncollectable Amounts</p> <p><b>Purpose</b> To approve the recommendation of the Strategic Director, Corporate Resources to transfer outstanding balances in excess of £500 from certain miscellaneous income accounts where all possible recovery action has been taken and the balances are now considered to be uncollectable.</p>	<p><b>Contact:</b> John Jopling, Service Director, Customer and Financial Services Tel: 0191 433 3530 johnjopling@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

2.	<p><b>Issue</b> Discretionary Rate Relief</p> <p><b>Purpose</b> To approve a revised Discretionary Rate Relief policy.</p>	<p><b>Contact:</b> John Jopling, Service Director, Customer and Financial Services Tel: 0191 433 3530 johnjopling@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

3.	<p><b>Issue</b> Treasury Policy Statement and Treasury Strategy 2017/18 to 2019/20</p> <p><b>Purpose</b> To recommend the Treasury Policy Statement and the Treasury Strategy to Council</p>	<p><b>Contact:</b> Clare Morton, Accountant – Treasury &amp; Performance Tel: 0191 433 3591 claremorton@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

4.	<p><b>Issue</b> Proposed Changes to Charging and Financial Assessment for Adult Care and Support Services</p> <p><b>Purpose</b> To approve the proposed changes to charging and financial assessment for adult care and support services.</p>	<p><b>Contact:</b> Steph Downey, Service Director of Adult Social Care Tel: 0191 433 3919 stephdowney@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

5.	<p><b>Issue</b> Freedom of Information Annual Report 2016</p> <p><b>Purpose</b> To report to Cabinet the number and nature of requests received by the Council under the Freedom of Information Act 2000 and agree to refer the report to Corporate Resources OSC for consideration.</p>	<p><b>Contact:</b> Deborah Hill, Service Director, Human Resources and Litigation Tel: 0191 433 2110 deborahhill@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

<b>6.</b>	<p><b>Issue</b> Appraisal and Development</p> <p><b>Purpose</b> The Appraisal and Development (A&amp;D) process for Council employees has been updated. The report sets out the significant changes and the plan for implementing the new A&amp;D for approval.</p>	<p><b>Contact:</b> Mike Barker, Acting Chief Executive and Strategic Director, Corporate Services and Governance Tel: 0191 433 2100 mikebarker@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

<b>7.</b>	<p><b>Issue</b> Recruitment and Retention of Social Workers, Children &amp; Families Social Work</p> <p><b>Purpose</b> To consider the implementation of a recruitment and retention allowance.</p>	<p><b>Contact:</b> Sheila Lock, Interim Strategic Director, Care, Wellbeing and Learning Tel: 0191 433 2700 sheilalock@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

<b>8.</b>	<p><b>Issue</b> Review of the Council's Constitution</p> <p><b>Purpose</b> To approve amendments to the Constitution following its annual review.</p>	<p><b>Contact:</b> Michael Aynsley, Democratic Services Manager Tel: 0191 433 2128 MichaelAynsley@Gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

9.	<p><b>Issue</b> Update on Local Transport Plan capital programme spend for 2016/17 and proposed programme for 2017/18</p> <p><b>Purpose</b> The report provides an update on progress with the Local Transport Plan (LTP) integrated transport (IT) capital programme. It includes a review of implementing the 2016/17 programme together with the in-year changes that have been made. An outline of the 2016/17 programme will also be submitted for approval.</p>	<p><b>Contact:</b> Andrew Haysey, Transport Planning Manager Tel: 0191 433 3124 andrewhaysey@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

10.	<p><b>Issue</b> Gateshead Fund (Capacity Building Fund)</p> <p><b>Purpose</b> To approve recommended Gateshead Fund (Capacity Building Fund) applications as agreed by Advisory Group and presented by The Community Foundation for Tyne &amp; Wear and Northumberland.</p>	<p><b>Contact:</b> Lindsay Murray, Service Director - Culture, Communities, Leisure and Volunteering Tel: 0191 433 2794 lindsaymurray@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

<b>11.</b>	<p><b>Issue</b> Proposed Community Asset Transfer of Dunston Activity Centre</p> <p><b>Purpose</b> To approve the variation due to change of name of proposed tenant.</p>	<p><b>Contact:</b> Beverley Horton, Asset Management Officer Tel: 0191 433 3502 BeverleyHorton@Gateshead.Gov.Uk</p>
<b>Meeting Type</b>	Open	

<b>12.</b>	<p><b>Issue</b> Proposed Grant of Lease 107/109 Coatsworth Road.</p> <p><b>Purpose</b> To grant lease in accordance with the Council's Community Asset Transfer Policy of 107/109 Coatsworth Road</p>	<p><b>Contact:</b> Zoe Sharratt, Team Leader, Corporate Asset Strategy Team Tel: 0191 433 3503 ZoeSharratt@Gateshead.Gov.Uk</p>
<b>Meeting Type</b>	Open	

<b>13.</b>	<p><b>Issue</b> Surplus Declaration</p> <p><b>Purpose</b> To declare the former grounds maintenance depot and adult day centre at Chase Park Whickham surplus.</p>	<p><b>Contact:</b> Beverley Horton, Asset Management Officer Tel: 0191 433 3502 BeverleyHorton@Gateshead.Gov.Uk</p>
<b>Meeting Type</b>	Open	

<b>14.</b>	<p><b>Issue</b> Gateshead HEIGHTS - Fabric Works</p> <p><b>Purpose</b> To approve the appointment of contractors to deliver fabric improvement works, alongside the Gateshead HEIGHTs scheme</p>	<p><b>Contact:</b> Peter Udall, Service Director Design and Technical Services Tel: 0191 433 2901 peterudall@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

<b>15.</b>	<p><b>Issue</b> Home Energy Conservation Act (HECA) - Progress Report</p> <p><b>Purpose</b> To approve the bi-annual HECA progress report pursuant to the Home Energy Conservation Act prior to submission to the Department of Energy and Climate Change</p>	<p><b>Contact:</b> Peter Udall, Service Director Design and Technical Services Tel: 0191 433 2901 peterudall@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	

<b>16.</b>	<p><b>Issue</b> Gateshead Bus Partnerships</p> <p><b>Purpose</b> Partnership Agreement for the East Gateshead Quality Bus Partnership</p>	<p><b>Contact:</b> Andrew Haysey, Transport Planning Manager Tel: 0191 433 3124 andrewhaysey@gateshead.gov.uk</p>
<b>Meeting Type</b>	Open	